

APPEAL OF ADMINISTRATIVE DECISION

Case # _____ For ZBA use only

Property Owner: _____

Applicant (if different): _____

Description of Property: North Hampton Tax Map #: _____ Lot # _____

NOTE: This form can be used to appeal a Planning Board decision, Building Code enforcement, Building Permit denial, or any decision not related to a Variance, Special Exception or Equitable Waiver of Dimension Requirement.

The application is not acceptable unless all required statements have been made. (Additional information may be supplied on a separate sheet if the space provided is inadequate.)

Administrative Officer: _____

Number: _____ Date: _____

Zoning Ordinance/Building Code in question: article _____ / section _____ of

_____ and relating to the interpretation and enforcement of the provisions of the zoning ordinance.

Decision of the administrative/enforcement officer to be reviewed (attach copy):

A. Existing Variances or Special Exceptions:

Are there any existing Variances or Special Exceptions on the property?

Yes No If yes, please explain when and why such was required:

B. Previous Denials:

Has an application for a Variance or Special Exception on this property ever been denied? (If you are unsure of the answer to this question, please ask the Planning and Zoning Administrator) Yes No If yes, please explain when and why:

C. Material Differences if Previously Denied:

If you were denied previously, state how this particular application and use proposed is now materially different from that which was denied:

CERTIFICATION: I hereby certify that:

- _____ I have read the instructions for completing this application.
- _____ I have completed this application as completely and fully as possible.
- _____ I have completed the checklist provided in the instructions and have attached all evidence, including plans or sketches that I intend to discuss at the Public Hearing on the application.
- _____ I understand that if this application is incomplete, it will be returned within a reasonable time following its submission, and that this may delay the scheduling of a Public Hearing.
- _____ I understand that I must appear in person at the Public Hearing to present and discuss this application. If I cannot appear in person, I will notify the Chair of the ZBA, in writing, designating the name of the individual who will appear for me.
- _____ The ZBA has permission to enter the property in order to conduct scheduled site walks upon reasonable prior notice.

Initials

Applicant's Signature: _____ **Date:** _____

Agent or Legal Counsel's Signature: _____ **Date:** _____