



**North Hampton Planning Board
Criteria for Inclusion on
Planning Board Agenda**

Form: PB03

Applicant _____ **Date** _____
Site Location _____ **M/L/P** _____
Planning Board Mtg Date _____ **Submittal Deadline** _____

The following items are required on or before the submittal deadline for Planning Board meetings:

This list refers to applications asking for a Planning Board decision (a Public Hearing):

- Little Boar's Head PB, ZBA and North Hampton ZBA approvals if applicable
- Application - filled out and Plans – according to regulations (Subdivision or Site Plan) 14 copies of completed applications (7 Board members, 2 alternates, 1 master, **1 for RPC review, **1 for Town Engineer, 1 for Department review, 1 for public review)
- List of Abutters; 3 sets of Avery 5160 labels (see attached “abutter” form)
- Applicable forms: Authorization/Agreement to pay; waiver(s); Authorization to present
- Checklist for plans filled out;
- Payment according to fee schedule;
- **The applicant is responsible for sending a complete copy of application & plans to:

**Rockingham Planning Commission, ATT: David West, 156 Water Street, Exeter, NH 03833 and to:
Edward S. Kelly, PE c/o Keach & Nordstrom Associates, Inc., PO Box 2142, New Castle, NH 03854-2142.**

All other issues to be discussed at a Planning Board meeting must be submitted in writing before the submittal deadline.